

Courses for Business in Upper Eden - delivered in Kirkby Stephen,
to meet the identified needs of the Business Community - **Book Now**
by Email: econ.dev@eden.gov.uk



Programme Details	First Aid At Work - Qualified Status
Dates Day/Times	June 13 th 2017 Tuesday 9.00am prompt
Venue	Kirkby Stephen Business Park
Resources Required and Recommendations	<input checked="" type="checkbox"/> Some form of identification e.g. passport photo card driving license – Essential requirement for validation by the awarding body. <input checked="" type="checkbox"/> Comfortable clothes to undertake the practical elements of the course. <input checked="" type="checkbox"/> Packed lunch (and drink). <input checked="" type="checkbox"/> Pen and paper for note taking should you decide.

Programme Details	Food Hygiene - Qualified Status
Dates Day/Times	tbc
Venue	Kirkby Stephen - The Pennine
Resources Required and Recommendations	<input checked="" type="checkbox"/> Some form of identification e.g. passport photo card driving license – Essential requirement for validation by the awarding body. <input checked="" type="checkbox"/> Pen and paper for note taking should you decide.

Programme Details	Level 2 Customer Service
Dates Day/Times	June 6 th and 7 th Tuesday and Wednesday All Day - times to be confirmed
Venue	Kirkby Stephen tbc
Resources Required	<input checked="" type="checkbox"/> Some form of identification e.g. passport, photo card driving license – Essential requirement for validation by the awarding body. <input checked="" type="checkbox"/> Pen and paper for note taking should you decide.
Recommendations	The trainer will design the programme around the particular specific business needs of the attendees to facilitate the evidence for the course/training outcomes

Programme Details	Social Media Skills for Business
Dates Day/Times	July 10 th , 17 th & 24 th 2017 Mondays - 13.30 – 16.30
Venue	Kirkby Stephen Local Links
Resources Required	<input checked="" type="checkbox"/> Attendees bring their own laptop <input checked="" type="checkbox"/> and if available login details to social business pages.
Recommendations	The trainer will design the programme around the particular specific business needs of the attendees to facilitate the evidence for the course/training outcomes